



BLACK GOLD

Your Potato Connection

EMPLOYMENT APPLICATION

4575 - 32nd Avenue S, Ste. 2A, Grand Forks, ND 58201

www.blackgoldpotato.com

Please provide all information requested. A partially filled application will not be accepted for review. Black Gold is an equal opportunity employer, and does not discriminate on the basis of race, religion, creed, color, national origin, citizenship, marital status, sex, age, sexual orientation, veteran status, political ideology, ancestry, the presence of any physical, sensory or mental disabilities, or other legally protected status. Information provided on this application will not be used for any discriminatory purposes. Black Gold complies with all applicable federal and state nondiscrimination laws and regulations.

I. PERSONAL INFORMATION:

Name (Last, First, Middle)		Today's Date	
Present Address		City	State Zip
If current address is less than one year, identify previous address		City	State Zip
Home Phone	Other Phone	Email Address	
Drivers License or State ID Number & State Issued From		How were you referred to Black Gold?	
Are you legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: Will you now or in the future require sponsorship for employment visa status? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes again, what is the basis of your employment authorization? _____		<input type="checkbox"/> "Walk In" <input type="checkbox"/> Internet/Web <input type="checkbox"/> Agency (Please indicate) _____ <input type="checkbox"/> Ad (Please indicate paper or ad code) _____ <input type="checkbox"/> Conference/Job Fair (Please indicate) _____ <input type="checkbox"/> Black Gold Employee (if so, whom?) _____ <input type="checkbox"/> Other (please describe) _____	
Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Former Name or Other Name By Which Known (Please indicate whether such names are first or last name substitutes)			
Have you applied previously with Black Gold? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give date(s):			
Have you been employed previously by Black Gold? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give date(s):			
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list convictions that are a matter of public record. (Arrests are not convictions.) A conviction will not necessarily disqualify you for employment.			

II. EMPLOYMENT DESIRED: This section is required. If position is unknown, please enter Associate.

Position Desired	Location		Wage esired	Date you can start		Are you able to work overtime?	
Specify hours available for each day of the week:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Are you able to perform the essential functions of the job with or without reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Are you able to travel if necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No							
What salary or rate of pay do you expect to receive if employed? _____ per _____							

III. EMPLOYMENT RECORD: Please list your three most recent employers, including your present employer if applicable, starting with most recent one first.

Are you currently employed? Yes No If yes, may we contact your current employer? Yes No

May we contact your previous employers? Yes No

1. Employer Name		Address		Telephone																
Title		Supervisor's Name		Employed From: _____ To: _____																
Wage Information			Hours per Week	Reason for Leaving																
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Please list and describe periods of unemployment of more than 60 days:																				

IV. EDUCATION AND SKILLS:

NAME AND LOCATION OF SCHOOL	DATES ATTENDED	LAST YEAR COMPLETED	GPA	MAJOR/MINOR	DEGREE RECEIVED
High School		1 2 3 4			
College		1 2 3 4			
Post College		1 2 3 4			
<u>Special Studies/Training:</u>					
<u>List skills relevant to the position for which you are applying.</u>					
<u>Computer Proficiency (e.g., Excel, Word, PowerPoint, HTML, etc.)</u>					

V. REFERENCES: Please give below the names of a minimum of three references whom you have known for at least one year. Professional references are preferred.

1. Name	Home Phone:	How do you know this person? Years acquainted?
Employer Name and Location	Business Phone: E-Mail Address:	
2. Name	Home Phone:	How do you know this person? Years acquainted?
Employer Name and Location	Business Phone: E-Mail Address:	
3. Name	Home Phone:	How do you know this person? Years acquainted?
Employer Name and Location	Business Phone: E-Mail Address:	
4. Name	Home Phone:	How do you know this person? Years acquainted?
Employer Name and Location	Business Phone: E-Mail Address:	
5. Name	Home Phone:	How do you know this person? Years acquainted?
Employer Name and Location	Business Phone: E-Mail Address:	

I hereby authorize Black Gold to verify and investigate my employment history and to inquire of my employers and references information concerning my work history, character and ability, as Black Gold deems necessary. I hereby release Black Gold and its representatives in seeking such information and all other persons, corporations or organizations for furnishing such information. In this regard, I agree to sign as a condition of my employment any and all releases not specified here, but which may be required under law, to implement this employment check.

The above information is true and correct to the best of my knowledge. I understand that false statements or material omissions of any kind during the hiring process may result in denial of employment or discharge.

I understand that I may be required to take a pre-employment drug test as a condition of employment.

I understand and agree that if I am employed, I shall be employed on an at-will basis. As an at-will employee, I understand and agree that either Black Gold or I can terminate our employment relationship, at any time for any reason, with or without advance notice and with or without cause.

I further understand that nothing contained in this employment application or in the interview process is intended to create an employment contract between Black Gold and myself.

Signature of Applicant _____ Date _____

BLACK GOLD IS AN EQUAL OPPORTUNITY EMPLOYER